Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**COIMBATORE INSTITUTE OF MANAGEMENT AND TECHNOLOGY**
Name of the head of the Institution	**Dr.K.Ramamurthi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04222970131**
Mobile no.	**9486262305**
Registered Email	**info@cimat.edu.in**
Alternate Email	**cimat@cimat.edu.in**
Address	**Vellimalaipattinam, Thondamuthur (Via),Narasipuram (Post),**
City/Town	**Coimbatore**
State/UT	**Tamil Nadu**
Pincode	**641109**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**12-Mar-2010**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mr.Saravanan.V**
Phone no/Alternate Phone no.	**04222970131**
Mobile no.	**9894981758**
Registered Email	**cimat@cimat.edu.in**
Alternate Email	**info@cimat.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.cimat.edu.in/Aqar

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.cimat.edu.in/AcademicCalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.21**	**2013**	**05-Jan-2013**	**04-Jan-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Dec-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**19-May-2017**	**14**

	1	
Timely submission of AQAR to NAAC	31-May-2017 1	5
Conducted Short Term Courses	05-Sep-2016 15	30
Initiated activities to make the campus eco friendly	02-Jan-2017 3	50

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC organised by various programs departments during the year 2016 – 2017 are to be planned in such a way that they will enhance the students' knowledge, skill and the development of positive attitude. Accordingly, it has helped the departments to chalk out various programmes.

2. IQAC, after consultation with the faculty members of various departments assessed the need for the Faculty Development Programme to be conducted and accordingly advised the heads of the departments to arrange for the same.

3. IQAC also stressed the importance of value education and hence suggested that at least 2 programmes should be conducted in a year for the benefit of students.

4. Students feedback on faculty and curriculum were collected at the end of each semester, and follow up actions were taken.

5. An academic audit was carried by the external experts in both the departments to take stock of the quality delivery of inputs.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Seminars, lectures and faculty development programes to be conducted.	21 Seminars / Workshops were organized.
More industrial visits to be arranged to expose the students for the real industrial environment	Six Industrial visits were organized for the students based on the need of hou
To introduce internship training	Arranged internship for the final year students. More than 50% of the students are benefited.
Various activities and programmes are to be organised to enhance the communication, organizing skills, leadership abilities and to inculcate team spirit for the holistic development.	• Students were encouraged to involve themselves in mini projects, major projects and consultancy services to inculcate the spirit of earn while learn. • Students were equipped in various areas and to improve necessary skill sets for which various associations will be inaugurated like MASTOC,YUKTHI, CLARO, TALKERS CLUB and SANDAI • The associations conducted Guest lectures to enhance the practical knowledge of the students and for their holistic development. • Placement training programs were organized focusing on activities such as Communication exercises, Online test, Aptitude test, News upbeat, Corporate Dossier, Videography sessions and Group Discussion etc., • Interactive learning sessions through the elearning platform was made accessible to all the students where they learn and share their knowledge. This brought a transformation from the traditional system of learning to an experiential system
To improve student-teacher interaction and to assess the students progress in	1. Moodle server 2. ICT enabled class rooms and Labs 3. Myklassroom.com

an effective manner the new technology and new teaching methods to be adopted.	
To publish biannual research journals	Published a Biannual "CIMAT JOURNAL OF RESEARCH" (ISSN NO : 2250-298X) – September 2016 and March 2017 issues were released last year.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	01-Feb-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**09-Nov-2016**
17. Does the Institution have Management Information System ?	**No**

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MBA	C 001	MANAGEMENT	26/05/2017
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MBA	MANAGEMENT	03/06/1996	16MB1C06 – Business Communication	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB2FV1 – Comprehensive Assessment and Field Visit	20/05/2016

MBA	MANAGEMENT	03/06/1996	16MB4C01 – Strategic Management	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4C02 – International Business	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB3E24 – Electronic Commerce	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4E15 – Rural Marketing	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4E16 – Retail Management	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4E18 – New Product Development	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4E28 – Big Data Analytics	20/05/2016
MBA	MANAGEMENT	03/06/1996	16MB4E38 – Eco-Tourism	19/05/2016
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	MANAGEMENT	26/05/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	MANAGEMENT	01/07/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ADVANCED EXCEL	09/05/2016	10
PERSONALITY DEVELOPMENT	28/09/2016	10
BUSINESS ETHICS AND CORPORATE GOVERNANCE	07/04/2016	10
GST REGISTRATIONS AND RETURNS	26/07/2016	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

		Projects / Internships
MBA	**MANAGEMENT**	**72**

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is an essential aspect of our institutions development.t allows the institution to understand the needs and expectations of its stakeholders (Students, Teachers, Parents, Alumni, Employer) and identify areas for improvement in curriculum, Infrastructure, Teaching Learning Practice, student support and enrichment, etc. CIMAT Feedback Process for the overall development of an institution. Collection of Feedback: The first step in utilizing feedback is to collect it. Institutions use various methods to collect feedback, including surveys, suggestion boxes, feedback forms, and interviews, mentor mentee. It is essential to ensure that the feedback collected is representative of the institutions stakeholders and covers all aspects of the institutions functioning. Analysis of Feedback: Once the feedback is collected, it needs to be analysed to identify patterns and trends. This analysis can be done manually or with the help of software tools. The aim is to identify the strengths and weaknesses of the institution and identify areas for improvement. Prioritization of Issues: Not all feedback can be addressed immediately. Therefore, it is crucial to prioritize the issues based on their importance, feasibility, and impact on the institutions functioning. The institution may also seek input from stakeholders on prioritizing the issues. Development of Action Plan: Once the issues are prioritized, an action plan needs to be developed. The action plan should include specific goals, timelines, and responsible parties. The plan should be comprehensive, realistic, and feasible. Implementation of Action Plan: The action plan needs to be implemented with dedication and commitment. The responsible parties should ensure that the plan is executed as per the timelines and goals set. The institution should also communicate the progress of the action plan to its stakeholders regularly. Evaluation of Results: After the action plan is implemented, the institution needs to evaluate the results. This evaluation should include both quantitative and qualitative measures. The institution should assess whether the goals set in the action plan have been achieved, and if the feedback received has been addressed adequately. If the results are not as expected, the institution should revisit the action plan and make necessary changes. Continuous Improvement: Feedback should be a continuous process, and the institution should aim to improve continuously. The institution should periodically collect feedback and analyse it to identify new areas for improvement. This will ensure that the institution remains relevant and responsive to its stakeholders needs. In conclusion, feedback is a valuable tool of our institution to understand the needs and expectations of their stakeholders and improve their functioning. The process of collecting, analyzing, prioritizing, developing an action plan, implementing, evaluating, and continuously improving should be integrated into

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	**MANAGEMENT**	**120**	**102**	**61**

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	**0**	**133**	**0**	**16**	**0**

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	**16**	**12**	**8**	**8**	**3**

View File of ICT Tools and resources
View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student mentoring system is a program designed to provide guidance and support to students through a structured mentor-mentee relationship. The aim of such a program is to help students succeed academically and personally, and to help them develop the skills and knowledge necessary for a successful career. We CIMAT provide an option to the students to select their own mentor. CIMAT student mentoring system Purpose: The mentoring system is designed to provide academic and personal support to students. The program aims to create a supportive environment for students to develop their academic and personal skills, to promote academic success, and to encourage students to engage in personal and professional development opportunities. Mentor Selection: Mentors are faculty members who have the knowledge, experience, and expertise to guide and support students. Mentors are selected based on the choice of the students / mentee. Mentors undergo training to understand their role, responsibilities, and expectations. Matching Process: Mentors and mentees are matched based the own interest and choice of mentee. Mentoring Activities: The mentoring system includes various activities to support the academic and personal development of the mentees. These activities include one-on-one meetings, group meetings, workshops, and events. The mentors provide guidance on academic planning, career exploration, and personal development. They also provide emotional support and help mentees navigate personal challenges. Program Evaluation: The mentoring system is evaluated periodically to ensure that it is meeting its objectives. The evaluation process includes feedback from mentors and mentees, academic performance of mentees, and program outcomes. The program is modified based on the evaluation results to ensure its continued effectiveness. The program aims to create a supportive environment for students to develop their academic and personal skills, to promote academic success, and to encourage students to engage in personal and professional development opportunities. The program is evaluated periodically to ensure its continued effectiveness.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
133	16	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	11	5	5	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	C 001	ODD	23/12/2016	12/01/2017
MBA	C 001	EVEN	27/05/2017	21/06/2017

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	130	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.cimat.edu.in/AcademicExcellence

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C 001	MBA	MANAGEMENT	69	63	91.30

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
https://www.cimat.edu.in/StudentsSatisfactionSurvey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
OPAC	Partially	Nill	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24381	2833692	6	2816	24387	2836508
Reference Books	2520	376458	2	1248	2522	377706
Journals	45	75942	9	21500	54	97442
Digital Database	1	11500	1	11500	2	23000
CD & Video	1986	Nill	18	Nill	2004	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	220	3	10	1	0	1	2	0	0
Added	30	0	0	0	0	0	0	0	0
Total	250	3	10	1	0	1	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The following are the procedures and policies for maintaining and utilizing facilities in CIMAT such as laboratories, libraries, sports complexes, computers, and classrooms Maintenance: The institution should have a maintenance plan for all facilities to ensure that they are in good condition and safe for use. Regular inspections, repairs, and replacements should be carried out as per the maintenance plan. The institution should also ensure that all facilities meet the required safety and health standards. Utilization: The institution should have policies in place to ensure that all facilities are utilized effectively and efficiently. Policies should include guidelines for reserving and using facilities, access to facilities, and procedures for reporting any issues or problems with facilities. Library Facilities: Libraries are essential for research and learning. Policies for library facilities should include guidelines for access, borrowing and returning of materials, use of computers and other resources, and rules for conduct. The institution should also ensure that the library is well-stocked with up-to-date materials and has sufficient staff to provide assistance to users. Sports Complex: A sports complex is essential for promoting physical fitness and well-being among students. Policies for sports complex should include guidelines for the use of

facilities, equipment, and fields. The institution should also ensure that the sports complex is maintained in good condition, has modern equipment, and meets the necessary safety standards. Computer Facilities: Computers are essential for research, learning, and communication. Policies for computer facilities should include guidelines for the use of computers, internet access, software, and equipment. The institution should also ensure that the computer facilities are well-maintained, have up-to-date software and hardware, and meet the necessary security standards. Classroom Facilities: Classrooms are essential for teaching and learning. Policies for classroom facilities should include guidelines for the use of classrooms, equipment, and furniture. The institution should also ensure that the classrooms are well-maintained, have modern equipment, and are conducive to learning.

https://www.cimat.edu.in/documents/MANDATORYDISCLOSURE/CIMAT_INFRA_POLICY_2023.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	INSTITUTION SCHOLARSHIP	2	150000
Financial Support from Other Sources			
a) National	GOVERNMENT SCHOLARSHIP	35	146500
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development Program	07/09/2016	50	CIMAT
Yoga and Meditation	08/02/2017	50	ISHA Foundation
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
AB Academy	35	12	I-Process	15	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	Nill	Nill	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student council of representatives of each class of MBA programs. The student council provides opportunities to enhance their knowledge and leadership skills. Academic Role, The Student Council contributes to the regular educational activities. They ensure that their fellow students attend regular classes, write exams, and participate in co-curricular activities while actively engaging in visiting industries and organizing guest lectures, seminars, and workshops. Administrative Role Students take managerial roles as class representatives, IQAC members, and Coordinators of the Placement Centre. As student alumni, they raise their concerns and provide feedback on academic and non-academic activities, which results in quality-assured practices. Social

Role The College offers financial support for students, organizes blood donation camps, raises relief funds, and supports the students in developing their leadership, communication, and organizational skills. Moreover, the contribution made by the student council has a significant benefit. Also the student council member is inducted into various committees to obtain feedback about the curriculum, syllabus, evaluation methods, and teaching methodology. The Institution believes in the overall development of students by enriching their skills, personality, attitude, etc., The above aim is achieved by involving student members in various academic bodies, sports, cultural committees, etc. Further, the grievances and views of students regarding facilities, study issues, classroom issues, teacher-student issues, etc., are revealed by the student council. The students are represented in academic bodies like the Board of Studies, and their suggestions are considered. Students are members of the Editorial Boards of magazines. The students have been nominated as members of various committees coming under statutory committees such as Anti Ragging Committee, Students Grievance Redressal Committee, Anti-Caste Discrimination Committee, Internal Compliance Committee, and Non-Statutory Committees such as Anti-Drug Committee, Entrepreneurship Development Cell, Student Welfare Committee, Library Committee, Extracurricular committee, Clubs and Departmental Associations.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Management follows decentralized administration and allots division of work to all staff members. Staff members are aware of their responsibilities and execute them effectively. Institution always maintains upto-date information relating to students, staff members and events of the college. A good relationship and strong binding between the staff and management, formal and informal meetings conducted by the management to update information and review the activities of the institution Management always encourages and supports the staff to participate in seminar, conference, workshop, faculty development programmes and motivating paper publications, book writing etc. Management also involves staff participation in institutional activities for the improvements of the effectiveness and efficiency of the institutional processes. Each employee is important and his contribution valued and the suggestion are considered in the decision making process. The academic tasks, assignment of workload and purchase of requirements of department and formulating new initiatives are done at the department level. Each department plans and organizes the academic activities related to its subject. They are given

freedom to frame timetable for practical, invite guest speakers, accompanying students for field trips and other events outside the college. The departments are given autonomy to decide students? eligibility for appearing for examinations. The college adopts participative management procedures. All decisions pertaining to Academics, Student Affairs and faculty are taken in consultation with the various committees of the college. The systems are designed to encourage participation to optimize the good suggestions and talents from the Institution. At Student Level: Students are encouraged to discuss at student council representative forums and Principal-students meets. The feedback systems relating to students are encouraged to receive maximum number of suggestions and grievance. Associations, various club activities and inter- department cultural activities are a few important platforms where students participate and showcase their talents. Participation and presentation in conferences, seminars and inter collegiate competitions are encouraged. At Faculty Level: Members of the faculty are allowed to participate in various committee organizations, faculty meetings and other important decision making forums including college governing committee. They actively take part in admission, accreditation and review committees of the institution. At Management Level: Members of Management are actively involved in forums like Governing Council, IQAC forums, Faculty meetings and review committee meetings. The inputs from parents, alumni and students are forwarded to the management for facilitating decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Regular classes are conducted in college and students are motivated for better academic performance. Under the guidance of IQAC, every department is promoting quality enhancement activities in academics through seminars, workshops, on different subjects.
Examination and Evaluation	College has its systematic procedure for conducting examination as per the University guidelines, Examination Committee of the College conducts meeting prior to the university examination for fair examination. Examination Committee takes necessary steps to reduce malpractices.
Research and Development	College has well planned research center for management where students and faculties are encouraged to do research. Research and development cell is formed for smooth functioning of research work in College.
Library, ICT and Physical Infrastructure / Instrumentation	College has rich library where reference books, journals, newspapers, are available in plenty. The College library has computer with internet

	connection which helps teachers and students to enhance their knowledge and they can add more feathers in the cap of their research works and specific knowledge about various subjects. Records of Library are maintained systematically.
Human Resource Management	Meetings are held with the staff to discuss allotment of duties and their feedback is taken time to time to redressed the grievances of staff effectively. The faculty and staff members are entitled to get all kinds of leave as per the norms of University and Government made in this respect.
Industry Interaction / Collaboration	The College is trying its level best to enhance industry- institute interaction activities like industrial visits, guest lectures for the professional development of students and faculties.
Admission of Students	The admission processes of the students are followed as per the rules and regulations of Higher Education Department. Admission Committee is formed for smooth functioning of students admissions. Proper guidance is given to students for their admission documents are verified by the admission committee. College administration ensures free and fair admission process and also take care of students facilities regarding admission.
Curriculum Development	Management actively collects feedbacks from students and takes necessary actions on feedbacks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To use ICT in the process of planning college-events and activities, institute uses personal e-mails .Important notices and reports are also circulated via e-mails.
Administration	1. To achieve the target of Paperless IQAC , committee members of it started using Google facilities like a) Google sheet :- For data collection from Various Departments. b) Google Docs :- To prepare notices and activity reports. c) Google Forms :- To prepare Feedback forms and get Online feedbacks of Students, Parents. d) Google Drives :- To keep all department wise proofs. 2. The college has Biometric attendance

	for teaching and non-teaching staff. 3. ICT has been introduced in the Administrative work. 4. College staff uses smartphone with inbuilt social app like Gmail to communicate. 5. WhatsApp Group helps to provide the brief notices of any event to be happened on college. 6. WhatsApp Groups are also used for awareness and of smooth functioning of the same.
Finance and Accounts	With the aim to produce immediate information in finance and Accounts i.e."Single Click Accounting" , this section of College is partially e-governed.
Student Admission and Support	Student admission for the year 2016-17 is partially implemented online.
Examination	To achieve Paperless communication between Exam and other departments, Examination section uses ERP Software. o Using ERP software, generate various reports like a) To generate seat Numbers, Hall-Ticket, F.Y results, b) To generate class wise roll call list for all classes, student fees Records. c) Print the exam seat number wise List. d) Seating Arrangement for University Exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Medical Allowance 2. Child Educational Allowance 3. Maternity benefits as per norms 4. Child Care 5. Leave Travel Concession 6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.	1. Medical Allowance 2. Child Educational Allowance 3. Maternity benefits as per norms 4. Child Care 5. Leave Travel Concession	1. Medical leave 2. Yoga classes 3. Psychological counseling 4. 24 hour power back-up (100) through solar power plants 5. Wi-Fi facility. 6. Workspace 7. Computing facility 8. In Camous Medical Facility 9. Cafeterias 10. Free e-transport in campus 11. Identity cards 12. Sports facilities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The institution conducts the internal and external audits regularly. There is a internal audit system on daily basis. The relevant documents are verified by the finance office on daily basis. Daily receipts and payments account is prepared and cross verified with the cash and bank balances. The daily reports are submitted to the Principal and Management. The external audit is done by statutory / chartered accountant every quarter. The audit personnel from the auditor office visits the campus ever quarter end and verify all the documents for the authenticity and deficiencies. They submit quarterly report to the management. The annual accounts is finalized and summitted with necessary audit reports. The institution also files the returns regularly every year without any deviation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Dr.Ramamurthi K
Administrative	No	Nill	Yes	Dr.Ramamurthi K

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

parent Feedback were collected and remedial actions were taken.

6.5.3 – Development programmes for support staff (at least three)

Loan facility, Training programmes, Allowances

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers were encouraged to acquire higher qualification through research. 2. Collaborative linkages with industry and institutes of research may be undertaken. 3. Improvement and maintenance of infrastructure and providing greater sports facilities needs to be urgently undertaken.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Implementation of Feedback on "Quality of Teaching -Learning process and remedial measures.	27/09/2016	Nill	Nill	50
2017	Developed Students Mentoring System	19/05/2017	Nill	Nill	65
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Gender Equity Program	**26/10/2016**	**28/10/2016**	**18**	**12**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.The institute is environmental conscious through the following practices and infrastructure. E-waste management: The obsolete computers are either donated to the sister institutions (schools) or the e-waste are auctioned to authorised recyclers. Efforts for carbon neutrality: Entire communication in the campus across all stakeholders is electronic, some of the platforms used for communication are official WhatsApp groups, emails, contineo (campus management system), collpoll, oust etc. Rain water harvesting unit: Rain water harvesting facility has been created to collect entire water from the terrace and feed it to a soak pit designed scientifically around a natural underground well. The total capacity is estimated at 14,06,331 litres. Verme compost unit: The bio waste is converted to manure with the help of Verme compost unit, the unit is maintained on a regular basis. 2.Alternate energy initiatives. Solar power generation unit The institute has installed a Solar power generation unit with a maximum power output of 70KW which also full fills the power requirements.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Provision for lift	**Yes**	**0**
Ramp/Rails	**Yes**	**0**
Rest Rooms	**Yes**	**150**
Scribes for examination	**Yes**	**0**
Special skill development for differently abled students	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Swatch Bharath Abhiyam Campaign	02/10/2016	05/10/2016	74

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Renewable energy: Our Institution has adopted renewable energy source of Solar power in the campus. Installing solar panel has reduced carbon emissions and help the institution move towards a more sustainable future. 2. Waste reduction: Our Institution take steps to reduce waste and promote recycling in our campus. This can include installing recycling bins throughout campus, providing reusable water bottles and utensils to students and staff, and composting food waste. 3. Sustainable transportation: Encouraging sustainable transportation options such as cycling, walking, or public transport can reduce the number of vehicles on campus, decreasing emissions and promoting a healthier lifestyle for students and staff. Institutions can also install bike racks or provide bike-sharing services to encourage cycling. 4. Green buildings: Our Institution has designed buildings that are environmentally friendly, with features like natural lighting, energy-efficient HVAC systems, and sustainable building materials. Buildings can also be designed to harvest rainwater or use greywater for non-potable uses like landscaping or flushing toilets. 5. Environmental education: Our Institution has incorporated environmental education into our curricula, raising awareness about environmental issues and promoting sustainable practices among students and staff. This can include courses on sustainability, green technologies, or climate change, as well as workshops and events that promote sustainability on campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Experiential Learning: CIMAT has adopted experiential learning as a best practice to enhance the learning experience of our students. Experiential learning provides hands-on learning opportunities for students, allowing them to apply the theories and concepts learned in the classroom to real-world situations. We have incorporated experiential learning into our curriculum through case studies, simulations, internships, or consulting projects with businesses. Experiential learning can help students develop critical thinking, problem-solving, and leadership skills, which are essential for success in the business world. 2. Collaboration with Industry: CIMAT have been collaborated with industry as a best practice to keep their curriculum up-to-date with the latest trends and practices in the business world. Collaborating with industry can provide opportunities for students to interact with business leaders, gain industry insights, and apply their learning in real-world settings. We are collaborating with industry through guest lectures, industry visits, internships, consulting projects, or research partnerships.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

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https://www.cimat.edu.in/BestPractice

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7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An Atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society. CIMAT is very keen on facilitating personal commitment to students educational success.

Thus, the Academic committee consisting of the Principal / Director, senior faculty members, and Examination Coordinator prepares the academic calendar well before the commencement of the session/semester. Before the semesters commencement, the faculty members prepare the lesson plan and make it available to the students. So many efforts have been made over the past few years to change the Teaching – Learning environment into activity-based learning. Following are the methods adopted to transform the academic environment: Changing the teaching methodology by encouraging the faculty to use PowerPoint presentations where ever required. Extensive use of online – content and other Video lectures to support classroom teaching. Students are encouraged to present a poster and oral paper presentations. The wards are encouraged to participate both in curricular and extracurricular activities. Each department arranges guest lecturers periodically addressed by eminent persons from Industry, Academic, and Research Institutions. Eminent experts of nationally reputed people are invited from academics/organizations/industries for seminars, workshops, conferences, etc. In addition to the classroom interactions, the following are the other methods of learning experiences provided to the students: Project work, Short term Industrial visits Internships. Oral presentation Seminars/ Symposiums/ Workshops Paper presentations/ Group discussions Personality development programs and seminars are being conducted from the first year to· improve the students communication skills soft skills. Placement training programs are arranged Nil Arrear has been achieved.

Provide the weblink of the institution
https://www.cimat.edu.in/Distinctiveness

8.Future Plans of Actions for Next Academic Year

 • To motivate faculty members to apply for research grants from various funding agencies. • To motivate faculty members to publish more papers in peer reviewed and Scopus indexed journal. • To expose and equip the students in international environment. • To initate CSR programmes under Government of India scheme such as Swatch Bharath, Fit India Movement, One Student One Tree, Swayam MOOC.