



Coimbatore Institute of Management and Technology

An Autonomous Institute approved by AICTE and affiliated to Bharathiar University

Re-accredited with 'B' Grade by NAAC

Vellimalaipattinam, N arasipuram Post, Thondamuthur (Via), Coimbatore 641109.

COIMBATORE INSTITUTE OF MANAGEMENT AND TECHNOLOGY INTERNAL QUALITY ASSURANCE CELL

Ref: CIMAT/IQAC/2021/2

3/12/2021

MEETING NOTICE

The 19th Internal Quality Assurance Cell meeting of Coimbatore Institute of Management and Technology is scheduled to be held on 13/12/2021 (Monday) at 11.00 a.m. through the Google Meet platform to discuss the items cited under the agenda.

AGENDA

1. To approve and confirm the 18th Internal Quality Assurance Cell meeting minutes held on 12/5/2021.
2. To approve the composition of IQAC members.
3. To approve and authorise the activities of the department.
4. To validate and verify the Curriculum Innovations.
5. To review teaching and learning outcomes.
6. To review research and extension activities.
7. To approve infrastructure development.
8. To confirm student support and progression.
9. To approve quality initiatives by the institution
10. To support functions of statutory and non-statutory bodies.
11. To implement best practices and innovations.
12. Any other items with the approval of the chairman.


PRINCIPAL



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MINUTES OF THE MEETING

COMMITTEE NAME	IQAC	MEETING NUMBER	02/2021-22
MEETING DATE	13/12/2021	MEETING PLACE	Google Meet

Members Present

S.No	Name	Designation	Signature
1	Dr. Latha. V	Chairperson/Head of the Institution	
2	Dr.V.Gayathiri	Internal Member/Senior Faculty	
3	Ms. Anusiya Banu. S	Internal Member/Senior Faculty	
4	Ms.Padmaja.V	Internal Member/Senior Faculty	
5	Dr. P. Natarajan	Internal Member/Member from Management	
6	Dr.R.Chandrasekhar Menon	Internal Member/Senior administrative officer	
7	Ms. M.Maliga	Internal Member/Senior administrative officer	
8	Mr. Durairajan. C.R	External Member/Local Society	
9	Ms. Monisha M	Internal Member/Student Representative	
10	Ms. Janani. N	External Member/Alumni	
11	Shri. S. Subramaniam	Internal Member/Employer	
12	Mr. Vishwanadhan. N	External Member/Industry	
13	Ms.Martina Prabhukumar	External Member/Stakeholder	
14	Dr. Babu Vinothkumar. Y	IQAC coordinator	



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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

COMMITTEE NAME	IQAC	MEETING NUMBER	02/2021-22
MEETING DATE	13/12/2021	MEETING PLACE	Google Meet

The principal welcomed the members and presented the Coimbatore Institute of Management and Technology (Autonomous) activities from June-2021 to Dec-2021. After the presentation, the following agenda items were taken for discussion individually.

Item 19.1: To confirm the minutes of the 18th meeting held on 12/5/2021

The principal placed on the table the minutes IQAC meeting held on 12/5/2021

Resolution: Resolved to approve the minutes of the last IQAC meeting held on 12/5/2021.

Item 19.2: To approve the composition of the IQAC members.

The principal briefly presented the member list to the Board of members. A New member list of IQAC was also placed on the table. After discussion, the following resolution was unanimously passed.

S.No	Name	Designation
1	Dr. Latha. V	Chairperson
2	Dr.V.Gayathiri	Teacher of the college
3	Ms. Anusiya Banu. S	Teacher of the college
4	Ms.Padmaja.V	Teacher of the college
5	Dr. P. Natarajan	Management Member
6	Dr.R.Chandrasekhar Menon	Senior Administrative Officer
7	Ms. M.Maliga	Senior Administrative Officer
8	Mr. Durairajan. C.R	Member from Local Society
9	Ms.R.Nivedha	Student
10	Ms. Janani. N	Alumni
11	Mr. Vishwanadhan. N	Member from Industry
12	Ms.Martina Prabhukumar	Stake Holder
13	Shri. S. Subramaniam	Employer Nominee
14	Dr. Babu Vinothkumar. Y	Coordinator

Resolution: Resolved and approved the composition of the IQAC members.



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Item 19.3: To approve and authorise academic activities such as Student induction programs as per UGC guidelines, Mapping of COs and POs, Orientation program, Adding number of value-added courses, ICT Tools development, Career guidance program for the students, arranging Conferences, Developing online learning resources, Developing LMS, Examination reforms, Research Publications etc., of the college since the last IQAC meeting.

The principal briefly presented the college's activities. After discussion, the following resolution was unanimously passed.

Resolution: Resolved and approved that the academic activities of the college for the period from June-2021 to Dec-2021 are appreciated.

Item 19.4: To validate and verify the Curriculum Innovations

The principal placed on the table an analysis of the feedback on the curriculum from the stakeholders viz, students, faculty and recruiters.

The 19th Board of studies meeting updates for the AY 2021-22 conducted from June-2021 to Dec-2021 were presented.

The details of value-added courses are shown in the table for approval.

S.No	Program Title	Start Date	End date
1	Advanced Excel	06-09-2021	24-09-2021
2	Personality Development	27-09-2021	19-10-2021
3	Business Ethics and Corporate Governance	01-07-2021	21-07-2021
4	Cybersecurity Fundamentals	22-07-2021	11-08-2021
5	Blockchain	12-08-2021	01-09-2021

Resolution: Resolved to approve curriculum developments.

Item 19.5: To report and review Teaching and Learning Outcomes.

The principal placed the Teaching and Learning practices such as Student centric methods, Mentor-Mentee Schemes, Academic Calendar and Teaching plans, percentage of student complaints/grievances, The learning outcomes



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PO/CO/GA, Result Analysis of the End Semester examination 21-May, Pass percentage of students on the table during the AY 2021-22.

Resolution: Approve the Teaching and Learning Outcomes during the AY 2021-22.

Item 19.6: Discuss and review Research and Extension Activities for the AY 2021-22.

The principal was placed on the table of research and extension activities such as Extension and outreach programs, Continuous motivation to the faculty members to apply research projects, Mobilisation of funds seed money for research and Implementation of national education policy recommendations 2020 for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the following plan of Activities for the AY 2021-22

Item 19.7: To approve Infrastructure Development.

The principal is placed on the Infrastructure Development table for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the developments in infrastructure for the AY 2021-22.

Item 19.8: To approve and verify Student Support and Progression

The principal was placed on the Student Support and Progression table for the AY 2021-22. After discussion, the following resolution was passed.

Career guidance and Career awareness initiatives and Strengthening alumni engagement done during the period are presented. Technical training, Aptitude and soft skill training were given to pre-final years.

Recruitment statistics for the years 2021-22 were presented.

Resolution: Approved the Student Support and Progression for the AY 2021-22.

Item 19.9: To approve Quality initiatives by the institution



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The principal, placed on the table of quality initiatives such as Feedback collection mechanism from stakeholders and action taken to plan, Conducting Quality audits, Quality improvement programs for teachers, Strengthening of the IQAC infrastructure and workforce and Submission of an AQAR etc., for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the Functions of Statutory and Non-Statutory bodies for the AY 2021-22.

Item 19.10: To approve Functions of Statutory and Non-Statutory bodies

The principal placed the Functions of Statutory and Non-Statutory bodies on the table for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the Functions of Statutory and Non-Statutory bodies for the AY 2021-22.

Item 19.11: To implement Best Practices and Innovations

The principal was asked about Best Practices and Innovations for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Approve the Best Practices and Innovations for the AY 2021-22.

Dr. Babu Vinothkumar. Y, Coimbatore Institute of Management and Technology (Autonomous), sought the continued support of the members by sharing their rich knowledge and vast experience for furthering the mission of the Institute and proposed a vote of thanks to all the members for making the meeting a grand success.

DATE:13/12/2021

IQAC COORDINATOR

PRINCIPAL



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COIMBATORE INSTITUTE OF MANAGEMENT AND TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

Ref: CIMAT/IQAC/2022/1

27/04/2022

MEETING NOTICE

The 20th Internal Quality Assurance Cell meeting of Coimbatore Institute of Management and Technology is scheduled for 5/5/2022 (Thursday) at 11.00 a.m. in the CIMAT Board Room to discuss the items cited under the agenda.

AGENDA

1. To approve and confirm the 19th Internal Quality Assurance Cell meeting minutes held on 13/12/2021.
2. To approve the composition of IQAC members.
3. To approve and authorise the activities of the department.
4. To validate and verify the Curriculum Innovations.
5. To review teaching and learning outcomes.
6. To review research and extension activities.
7. To approve infrastructure development.
8. To confirm student support and progression.
9. To approve quality initiatives by the institution
10. To support functions of statutory and non-statutory bodies.
11. To implement best practices and innovations.
12. Any other items with the approval of the chairman.


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MINUTES OF THE MEETING

COMMITTEE NAME	IQAC	MEETING NUMBER	01/2021-22
MEETING DATE	5/5/2022	MEETING PLACE	CIMAT Board Room

Members Present

S.No	Name	Designation	Signature
1	Dr. Latha. V	Chairperson/Head of the Institution	
2	Dr.V.Gayathiri	Internal Member/Senior Faculty	
3	Ms. Anusiya Banu. S	Internal Member/Senior Faculty	
4	Ms.Padmaja.V	Internal Member/Senior Faculty	
5	Dr. P. Natarajan	Internal Member/Member from Management	
6	Dr.R.Chandrasekhar Menon	Internal Member/Senior administrative officer	
7	Ms. M.Maliga	Internal Member/Senior administrative officer	
8	Mr. Durairajan. C.R	External Member/Local Society	
9	Ms.R.Nivedha	Internal Member/Student Representative	
10	Ms. Janani. N	External Member/Alumni	
11	Shri. S. Subramaniam	Internal Member/Employer	
12	Mr. Vishwanadhan. N	External Member/Industry	
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

COMMITTEE NAME	IQAC	MEETING NUMBER	01/2021-22
MEETING DATE	5/5/2022	MEETING PLACE	CIMAT Board Room

The principal welcomed the members and presented the Coimbatore Institute of Management and Technology (Autonomous) activities from Jan-2022 to May-2022. After the presentation, the following items in the agenda were taken for discussion individually.

Item 20.1: To confirm the minutes of the 19th meeting held on 13/12/2021

The principal placed on the table the minutes IQAC meeting held on 13/12/2021

Resolution: Resolved to approve the minutes of the last IQAC meeting held on 13/12/2021.

Item 20.2: To approve the composition of the IQAC members.

The principal briefly presented the member list to the Board of members. A New member list of IQAC was also placed on the table. After discussion, the following resolution was unanimously passed.

Resolution: Resolved and approved the composition of the IQAC members.

Item 20.3: To approve and authorise the academic activities such as Academic audit, Academic research and administrative infrastructure, Teaching and learning pedagogies etc., of the college since the last IQAC meeting.

The principal briefly presented the college's activities. After discussion, the following resolution was unanimously passed.

Resolution: Resolved and approved that the academic activities of the college for the period from Jan-2022 to May-2022 are appreciated.



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Item 20.4: To validate and verify the Curriculum Innovations

The principal placed on the table an analysis of the feedback on the curriculum from the stakeholders viz, students, faculty and recruiters.

The 20th Board of studies meeting updates for the AY 2021-22 conducted from Jan-2022 to May-2022 were presented.

The details of value-added courses are shown in the table for approval.

S.No	Program Title	Start Date	End date
1	Fundamentals of Logistics	10-01-2022	01-02-2022
2	Group discussions and personal interview sessions	02-02-2022	22-02-2022
3	Internet of Things	23-02-2022	15-03-2022
4	Transactions Allowed in Linear Line Yards (Tally) for	03-01-2022	24-01-2022
5	E-Marketing	25-01-2-22	15-02-2022
6	Sales Force Management	16-02-2022	08-03-2022

Resolution: Resolved to approve curriculum developments.

Item 20.5: To report and review Teaching and Learning Outcomes.

The principal placed the Teaching and Learning practices such as Student centric methods, Mentor-Mentee Schemes, Academic Calendar and Teaching plans, percentage of student complaints/grievances, The learning outcomes PO/CO/GA, Result Analysis of the End Semester examination 21-Dec, Pass percentage of students on the table during the AY 2021-22.

Resolution: Approve the Teaching and Learning Outcomes during the AY 2021-22.

Item 20.6: Discuss and review Research and Extension Activities for the AY 2021-22.



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The principal was placed on the table of research and extension activities, such as Institutional social responsibility programs and programs for non-teaching staff members, To improve the extension activities and train administrative staff for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the following plan of Activities for the AY 2021-22

Item 20.7: To approve Infrastructure Development.

The principal is placed on the Infrastructure Development table, Such as Energy, Environment, and Green audits for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the developments in infrastructure for the AY 2021-22.

Item 20.8: To approve and verify Student Support and Progression

The principal was placed on the Student Support and Progression table for the AY 2021-22. After discussion, the following resolution was passed.

Career guidance and Career awareness initiatives and Strengthening alumni engagement done during the period are presented. Technical training, Aptitude and soft skill training were given to pre-final years.

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Resolution: Approved the Student Support and Progression for the AY 2021-22.

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The principal, placed on the table of quality initiatives such as Feedback collection mechanism from stakeholders and action taken to plan, Conducting Quality audits, Quality improvement programs for teachers, Strengthening of



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the IQAC infrastructure and workforce and Submission of an AQAR etc., for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the Functions of Statutory and Non-Statutory bodies for the AY 2021-22.

Item 20.10: To approve Functions of Statutory and Non-Statutory bodies

The principal placed the Functions of Statutory and Non-Statutory bodies on the table for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Resolved to approve the Functions of Statutory and Non-Statutory bodies for the AY 2021-22.

Item 20.11: To implement Best Practices and Innovations

The principal was asked about Best Practices and Innovations for the AY 2021-22. After discussion, the following resolution was passed.

Resolution: Approve the Best Practices and Innovations for the AY 2021-22.

Dr. Babu Vinothkumar. Y, Coimbatore Institute of Management and Technology (Autonomous), sought the continued support of the members by sharing their rich knowledge and vast experience for furthering the mission of the Institute and proposed a vote of thanks to all the members for making the meeting a grand success.

DATE:5/5/2022

IQAC COORDINATOR

PRINCIPAL