E-GOVERNANCE POLICY

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A sound higher education system is essential for the overall development of a country. The integration of IT in higher education reduces complexity and improves overall governance. Information and Communication Technology (ICT) contributes to the planning, implementation, and monitoring of programs, initiatives and activities. It benefits increased efficiency, transparency, greater accountability for administrative activities, better service access, and reduced administrative costs. Conceptually, governance must include all stakeholders such as management, government levels, faculty, non-teaching staff, parents, students, alumni and other government agencies like parent university, UGC, etc. An integrated solution is provided in the education sector in the form of processing and maintaining large volumes of information such as registration, admission, student information, classes, timetable, transport, attendance, library, salary, expenses, examinations, performance, grades, hostels, security, reports, management, transport, staff details and fees among various DEPARTMENT of the institution.

FEATURES OF THE POLICY

Digitising campus with an electronic administration system and ensuring efficiency in all areas of institutional management.

The CIMAT Web Portal is administered and maintained.

Increasing the efficiency of our academic, administrative, financial, and human resource management functions.

Encouraging transparency and accountability in all aspects of institutional activities by utilising an effective Management Information System (MIS) in all operations.

Retrieving the information to access it easily wherever and whenever needed.

Implementation of e-Governance in the institution in the following areas: Planning and Development, Administration Process, Admission Process, Student Supportive Activities, Teaching-Learning Process, Evaluation and Assessment, and Financial Management.

Encompassing the usage of ICT and e-Government to improve the institution's administration operations and departmental internal workings.

The College has determined to conduct all admissions over the online platform, including all Undergraduate and Postgraduate courses.

The online admission procedure includes enquiries, application downloads, programme information, eligibility requirements, fee payment, and student registration.

The management, faculty members, students and administrative staff get connected more efficiently, leading to enhance efficiency in delivering service by way of more rapid distribution of information.

The e-Governance system encompasses invoice accounting, report generating, payroll, fund administration, data upkeep, and financial mobilisation.

A module in MIS satisfies the library software requirement. The OPAC(Online Public Access Catalogue) system will be transformed into a web-based service to maximise the library's resources.

Utilising the College Management System (CMS) to conduct online exams.

Faculties can utilise the CMS to submit exam papers, internal marks, and other information.

A dedicated alumni page has been created on the website for alumni registration, comments, and the uploading of alumni association activities to promote alumni communication.